

## SENATE MEETING MINUTES October 5, 2012

The 544<sup>th</sup> Meeting of the Senate of Saint Mary's University was held on Friday, October 5, 2012, at 2:30 PM, in the Secunda Marine Boardroom. Dr. D. Naulls, Chairperson, presided.

**PRESENT:** Dr. Gauthier, Dr. Dixon, Dr. Bradshaw, Dr. Enns, Dr. Smith, Dr. Vessey, Dr. Naulls, Dr. Bjornson, Dr. Russell, Dr. Ivanoff, Dr. Barclay, Dr. Pendse, Dr. Power, Dr. Secord, Dr. Sewell, Dr. Stinson, Dr. van Proosdij, Dr. Wang, Ms. Marie DeYoung, Mr. Hotchkiss, Mr. Gordon Michael, Mr. Perry, Mr. MacDonell, Ms. Chimhanda, Mr. Coady, Dr. Jim Cameron (REB Chair), Dr. Colin Howell (CSSH), Dr. Dawn Jutla (MTEI) and Ms. Bell, Secretary to the Office of Senate Jim Cameron

**REGRETS:** Dr. Dodds, Dr. Street, Dr. Austin and Mr. Gorba Bhandari

Meeting commenced at 2:35 P.M.

**12014**      **REPORT OF THE AGENDA COMMITTEE**

The report of the Agenda Committee was accepted.

**12015**      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting of September 14, 2012, were *circulated* as **Appendix A**.

Moved by Secord, and seconded, **'that the minutes of the meeting of September 14, 2012 are approved as circulated.'** Motion carried.

**12016**      **BUSINESS ARISING FROM THE MINUTES**

- None

**12017**      **FALL GRADUATION LIST**

Documentation circulated at the meeting by the Registrar as **Appendix B**

**Key Discussion Points:**

- Convocation is Sunday, October 14<sup>th</sup> in the theater auditorium. Arts and Science will be presented in the morning with Commerce and Graduate Studies in the afternoon.
- The number of graduates is down slightly from last year and is a reflection of the dip in enrollments that was experienced a couple of years ago.
- The numbers applying for graduation in January is close to the capacity of the theater auditorium.

Moved by Dr. Dixon, and seconded, “**to confer degrees and distinctions on those represented on the list (circulated as Appendix B) at the Fall Convocation**”. Motion carried unanimously.

Moved by Dr. Dixon, and seconded, “**to enable the Registrar to add such graduates to this list as may be identified subsequent to this meeting**.” Motion carried unanimously.

12018

**REPORTS OF STANDING COMMITTEES**

- .01** Agenda Committee annual report circulated as **Appendix C**  
Key Discussion Points:  
➤ In the absence of objections, the annual report was accepted into the record as presented.
- .02** Academic Appeals annual report circulated as **Appendix D**  
Key Discussion Points:  
➤ Secretary, Senate Office will respond to questions.  
➤ Question: Why are there more appeals in the MFIN program?  
Answer: This is an anomaly and may be related to recruitment.  
➤ Question: Is information available regarding where these appeals are coming from. Answer: A spreadsheet is available on the Senate website.  
➤ There being no objection the annual report was accepted into the record as presented.
- .03** Academic Discipline Appeals Board annual report circulated as **Appendix E**.  
Key Discussion Points:  
➤ There being no objection the annual report was accepted into the record as presented.
- .04** Academic Planning  
**a)** Annual Report circulated as **Appendix F**  
Key Discussion Points:  
➤ Dr. Gauthier, APC Chair will respond to questions.  
➤ At the bottom of first page in the last bullet point change “and then MPHEC” to “and MPHEC approval is pending”.  
➤ There being no further objection the annual report was accepted into the record as presented.
- b)** Centre of Excellence in Accounting and Reporting for Cooperatives (CEARC) annual report circulated as **Appendix G**  
Key Discussion Points:  
➤ Dr. Jeff Power, Board member will respond to questions.  
➤ Question: Where is the revenue coming from? Answer: There is a three year funding agreement with Canadian Institute of Chartered Accountants (CICA).  
➤ There being no further discussion or objection the annual report was accepted into the record as presented.

- c) Centre for the Study of Sport and Health (CSSH) annual report circulated as **Appendix H**

Key Discussion Points:

- Dr. Colin Howell will respond to questions
- Question: Is there a governance committee? Answer: There are two committees that govern. The executive committee and a membership committee. We currently have 12 members of the SMU faculty. In addition there are a number of research associates involved.
- A focus this year was the physical move into the Homburg Centre and running the successful Putting it on Ice III, “Constructing the Hockey Family: Home, Community, Bureaucracy, and Marketplace” conference held at Saint Mary’s July 12-14, 2012.
- The Centre for the Study of Sport and Health (CSSH) is seen as a leading research institute in the area of hockey.
- Question: Is the “Planning for Success: A Blueprint for the Successful Growth of Sport Studies and the Centre for the Study of Sport and Health at Saint Mary’s” document going to be submitted to Senate next year with the annual report. Answer: This report will be submitted to Dr. Gauthier by December of this year.
- There being no further discussion or objection the annual report was accepted into the record as presented.

- d) Canadian Centre for Ethics in Public Affairs (CCEPA) annual report circulated as **Appendix I**

Key Discussion Points:

- There being no objection the annual report was accepted into the record as presented.

- e) Atlantic Metropolis Centre annual report circulated as **Appendix J**

Key Discussion Points:

- There being no objection the annual report was accepted into the record as presented.

- f) Maritimes Centre for Green Chemistry, name change request circulated as **Appendix K**

Key Discussion Points:

- Deans Smith and/or Vessey will respond to any questions.
- When the centre was approved by Senate, there was no involvement from the province of Newfoundland. That has changed and further to this development, Green Centre Canada requested the name change from ‘Maritimes’ to ‘Atlantic’ to better reflect the Centre’s increasing level of activities in the region.

Moved by Vessey and seconded, **“that the Senate approves the name change request of Maritimes Centre for Green Chemistry to Atlantic Centre for Green Chemistry.” Motion carried.**

- g) Proposed Master of Technology, Entrepreneurship and Innovation (MTEI) attached as **Appendix L**

Key Discussion Points:

- Dr Vessey/Dr Dawn Jutla will respond to questions.
- This program is more about entrepreneurship. This program is really broad based. Student can come from many backgrounds. They must successfully write the GMAT and applications will be reviewed.
- Projected enrolment is 30 students per year.
- There are three streams within the program: a thesis option, an applied project option and the internship option. Reviewers were very positive about the program.
- Question: Page 13 in section 2.4.7 (the table on page 10 is also connected to this question) – when does the 8 month internship occur? Answer: At the end of the program.
- It was noted that a correction was necessary to the caption under a picture in the presentation. JFK's vessel should be the PT-109 and not 102.
- Question: On page 34 section 6 Financial Resource Implications 6.2 – How will this program be funded? Answer: This is a full cost recovery program.
- It was noted that if this program is full cost recovery, it would not be included in the calculation of our government funding program.
- Members were advised that McMaster's program is slightly higher in cost.
- Question: 3 faculty members are required to teach 3 courses in this program. That constitutes one half of the course load for faculty members who also have other teaching responsibilities. Will this negatively impact other programs? Answer: We believe we have answered those concerns in the proposal.
- Question: It was noted that on page 32 just above 4.7 it states "Course release is granted to faculty under the SMUFU Collective Agreement". This is a competitive process and is not guaranteed. Revise to say "May be granted".
- In Appendix H it was noted that expense items related to regular load teaching and overload instruction are significant.
- Question: Page 11 of the proposal under 2.3 Course Descriptions – the requirements for Internship Option sound like a co-op program. Is that the intent? Answer: There is some rigor to this internship. We review the proposal before the internship to ensure they meet the requirements. There are two site visits during the internship period. The report comes back to the faculty within the program. The coop program at the undergraduate level has similar steps but this is the standard term used.

Moved by Vessey and seconded, **“that the Senate approves the MPHEC proposal for a Master of Technology, Entrepreneurship and innovation (MTEI) submitted by FGSR and the Sobey School of Business as revised for forwarding to MPHEC.” Motion carried.**

**h) Proposed Graduate Diploma in Cooperative Management attached as *Appendix M***

Key Discussion Points:

- Dr Vessey/Dr Bradshaw will respond to questions.
- You have to be an employee of a credit union or coop to be a student in our Master of Cooperatives and Credit Unions program.

This is a three year program and it is a significant investment for the employer. Both students and employers must be engaged in the program.

- Question: Appendix 6 – page 28 – shows that only 2 courses are being offered by full-time faculty members of SMU. The rest are part-time or adjunct professors. Concern was expressed in regard to this. Answer: All of the resources in the proposal are the current resources used to deliver the MCCU program. There is a very rich and committed group of faculty involved but they are not all housed here.
- Question: Can a student switch into the masters without adding significant time to their degree program? Answer: Yes, it is designed that way but they would have to withdraw from one and apply for this program. They would get advance standing based on the courses they had already taken.

Moved by Vessey and seconded, **“that the Senate approves the MPHEC proposal for a Graduate Diploma in Cooperative Management submitted by FGSR and the Sobey School of Business for forwarding to MPHEC.” Motion carried.**

i) Proposed Master of Applied Economics Program attached as **Appendix N**

Key Discussion Points:

- Dr Vessey/Dr Bradshaw will respond to questions.
- This is a one year research based program. The reviewers recommended eliminating the thesis component because it is not a usual component of a normal Masters of Economics Program. The reviewers supported the focus on applied economics.
- This is a relatively small program of 10 students per year, with a 70% international and 30% domestic split.
- The following errors were noted: Dr. Sonia Novkovic and Dr. Charles are full-time professors.
- Page 5 top of the page indicates courses will be cross-listed. Question: Is it just electives that will be cross-listed? Answer: All the cores courses here are new. MPHEC wants to see a core program directed at the graduate level. Course requirements at each level are quite different.
- Also, delete the last sentence in section 7 (page 20) and add “Sobey School of Business Faculty Council recommended the proposal be approved by the Faculty of Graduate Studies and Research on August 31, 2012. Subsequently, it was approved by the Executive Committee of the Faculty of Graduate Studies and Research on September 19, 2012 and by the Senate of Saint Mary’s University on October 5, 2012.”

Moved by Vessey and seconded, **“that the Senate approves the MPHEC proposal for a Master of Applied Economics Program submitted by FGSR and the Sobey School of Business as revised for forwarding to MPHEC.” Motion carried.**

- .05** Academic Regulations annual report circulated as **Appendix O**  
Key Discussion Points:  
➤ There being no objection the annual report was accepted into the record as presented.

- .06** Animal Care Committee  
a) Motion to revise committee composition circulated as **Appendix P-1 and P-2**  
Key Discussion Points:  
➤ Dr. Ron Russell will respond to questions.  
➤ Animal Care is regulated by the Canadian Council on Animal Care. During a recent program review, one recommendation was in regard to the membership of the committee.

Moved by Smith and seconded, **“that the Senate approves the request to revise the committee composition as submitted.” Motion carried.**

- b) Annual Report circulated as **Appendix P-3**  
Key Discussion Points:  
➤ There being no objection the annual report was accepted into the record as presented.

- .07** Continuing Education Committee  
a) Annual report circulated as **Appendix Q**  
Key Discussion Points:  
➤ Mr. Gordon Michael will respond to any questions.  
➤ Learning that Benefits Individuals, Communities and the Globe - on page 7 in the first column under 1. Enhanced Student Success – Question: Why are elder learners not indicated? Answer: This represents the connection to enhanced student success. We are trying to increase the success of all students. We will correct this section.  
➤ Question: On page 3 of the annual report in the table under number of participants – how does this compare to previous years? Answer: The stats for the web courses seem to increase every year. Summer School is not included in these numbers.  
➤ There being no further discussion or objection the annual report was accepted into the record as presented.

- b) Request to revise committee composition circulated as **Appendix R**  
Key Discussion Points:  
➤ The committee would benefit by having more community reps

Moved by Michael and seconded, **“that the Senate approves the request to revise the committee composition as submitted.” Motion carried.**

- .08** Curriculum Committee annual report circulated as **Appendix S**  
Key Discussion Points:  
➤ There being no objection the annual report was accepted into the record as presented.

- .09 Elections Committee annual report circulated as **Appendix T**  
Key Discussion Points:
  - There being no objection the annual report was accepted into the record as revised.
- .10 Library Committee annual report circulated as **Appendix U**  
Key Discussion Points:
  - There being no objection the annual report was accepted into the record as presented.
- .11 Literacy Strategy Committee annual report circulated as **Appendix V**  
Key Discussion Points:
  - There being no objection the annual report was accepted into the record as presented.
- .12 Research Ethics Board annual report circulated as **Appendix W**  
Key Discussion Points:
  - There being objection the annual report was accepted into the record as presented.
- .13 Scholarship Committee annual report circulated as **Appendix X**  
Key Discussion Points:
  - There being no objection the annual report was accepted into the record as presented.

12019      **REPORTS OF AD-HOC, JOINT and/or PRESIDENTIAL COMMITTEES**  
None.

12020      **NEW BUSINESS FROM**  
None.

12021      **PRESIDENTS REPORT**  
President sends regrets.

12022      **QUESTION PERIOD**  
No questions

12023      **ADJOURNMENT**  
The meeting adjourned at 4:15 P.M.

Barb Bell,  
Secretary to the Office of Senate