

SENATE MEETING MINUTES **December 16, 2011**

The 537th Meeting of the Senate of Saint Mary's University was held on Friday, December 16, 2011, at 2:30 PM, in the Secunda Marine Boardroom. Dr. D. Naulls, Chairperson, presided.

PRESENT: Dr. Dodds, Dr. Dixon, Dr. Fullerton, Dr. Smith, Dr. Vessey, Dr. Naulls, Dr. Barr, Dr. Bjornson, Dr. Ivanoff, Dr. Neatby, Dr. Pendse, Dr. Russell, Dr. Street, Dr. Sun, Ms. Marie DeYoung, Mr. Hotchkiss, Mr. Gomez, Ms MacDonald, Ms. MacDougall, Mr. Hahn, and Ms. Bell, Secretary to the Office of Senate.

REGRETS: Dr. Gauthier, Dr. Enns, Dr. Austin, Dr. Barclay, Dr. Kimery, Dr. Sewell, Dr. Stinson, Dr. van Proosdij, Mr Gordon Michael, and Ms Keyes.

Meeting commenced at 2:34 P.M.

11033 **REPORT OF THE AGENDA COMMITTEE**
The report of the Agenda Committee was accepted.

11034 **MINUTES OF THE PREVIOUS MEETING**
Minutes of the meeting of November 18, 2011, were *circulated* as **Appendix A**.
Revisions were noted.

Moved by Smith, and seconded, 'that the minutes of the meeting of October 14, 2011 are approved as revised.' Motion carried.

11035 **BUSINESS ARISING FROM THE MINUTES**
• None

11036 **REPORTS OF STANDING COMMITTEES**
.01 Academic Planning Committee
MPHEC Proposal from the Faculty of Arts for program modification of the B.A. Degree to include a Co-op option circulated as **Appendix B**
Key Discussion Points:

- Discussion covered student placements. Placements are identified through the efforts of faculty, students and the Co-op Office. A suggestion was made to provide an estimate in the proposal of the expected enrolments versus the historical data on placements.
- Members were advised that the expected increase in numbers is manageable within the current structure. An increase in the expected

numbers would require an additional staff resource in the Co-op Office.

- Section 4.1. – Indicate the number of co-op placements currently handled by the Co-op office and an estimated increment from the B.A. Co-op.
- Section 4.1.2 – Provide an estimate of expected enrolment.
- Section 4.1.4 – Same issue as 4.1.2.
- Section 7- This section should reference the review by APC and provide the date of Senate approval.
- Include the senior employment officer from the coop office on the advisory committee in Section 2 - Program Subscription.

Moved by Vessey and seconded, **“that the MPHEC proposal from the Faculty of Arts for a modification to the existing B.A. Degree to include Cooperative Education is approved with the revisions discussed above for submission to MPHEC.” Motion carried.**

.02 Curriculum Committee

Semi-annual curriculum report circulated as **Appendix C**

Key Discussion Points:

- Deans were asked to exercise more due diligence with their curriculum submission prior to sending it to the Senate Curriculum Committee.
- A supplementary report will be submitted at the January 20th Senate meeting to complete outstanding items.
- Members were advised of changes in the FGSR submission for Graduate Regulations 17 and 18 (starting on page 71 of the submission). Delete paragraph c in Graduate Regulation 17 on page 72. Delete paragraph c in Graduate Regulation 18 on page 74.
- Page 79 – MBA Program, page 64, left column – a revision was noted.

Moved by Dixon and seconded, **“that the report of the Curriculum Committee is accepted with the revisions as discussed above, and that the material is approved for publishing in the 2012-2013 Academic Calendar.” Motion carried.**

11037 **NEW BUSINESS FROM**

None

11038 **PRESIDENTS REPORT**

Dodds provided an update on the status of negotiations with the Government related to the funding formula, cuts and the new MOU. The situation with NSCAD was also discussed.

11039 **ADJOURNMENT**

The meeting adjourned at 3:30 P.M.

Barb Bell,
Secretary to the Office of Senate