

SENATE MEETING MINUTES September 14, 2012

The 543rd Meeting of the Senate of Saint Mary's University was held on Friday, September 14, 2012, at 2:30 PM, in the Secunda Marine Boardroom. Dr. D. Naulls, Chairperson, presided.

PRESENT: Dr. Dodds, Dr. Gauthier, Dr. Dixon, Dr. Smith, Dr. Vessey, Dr. Naulls, Dr. Bjornson, Dr. Russell, Dr. Ivanoff, Dr. Austin, Dr. Barclay, Dr. Pendse, Dr. Power, Dr. Secord, Dr. Sewell, Dr. Stinson, Dr. Street, Dr. van Proosdij, Dr. Wang, Mr. Hotchkiss, Ms. Marie DeYoung, Mr. Perry, Mr. MacDonell, Ms. Chimhanda, Mr. Gorba Bhandari, Mr. Coady, and Ms. Bell, Secretary to the Office of Senate.

REGRETS: Dr. Enns, Dr. Bradshaw and Mr. Gordon Michael.

Meeting commenced at 2:32 P.M.

For the benefit of the new members, self introductions were done by all senators.

12001 ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND PARLIAMENTARIAN

.01 Moved by Pendse and seconded, **'that Dr. Naulls is re-elected as Chairperson for the 2012-2013 Senate year.'**

.02 Moved by Naulls, and seconded, **'that Dr. Power is elected as Vice-Chairperson for the 2012-2013 Senate year.'**

.03 No Secretary was nominated or elected.

.04 Moved by Smith, and seconded, **'that Dr. Pendse is re-elected as Parliamentarian for the 2012-2013 Senate year.'**

There being no further nominations, the above slate of executive officers was elected by acclamation.

12002 REPORT OF THE AGENDA COMMITTEE

The report of the Agenda Committee was accepted.

12003 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting of May 11, 2012, were *circulated* as **Appendix A**.

- Page three, item 11081 - President's Report, second bullet point – change "at the front" to "on the north-east corner".

Moved by Vessey, and seconded, 'that the minutes of the meeting of May 11, 2012 are approved as amended.' Motion carried.

12004

MEMBERSHIP ON SENATE COMMITTEES FOR 2012-2013

.01 SECTION A – NOMINATED BY EXECUTIVE OF SENATE circulated at the meeting as **Appendix B.**

.0101 APPEALS

- Dr Hugh Millward (FGSR – grad appeals only)
- Mr Michael MacDonell (*student rep appt'd by SA to Apr/13*)

.0102 ACADEMIC DISCIPLINE

- Mr Andrew Hare (Science)
- Mr Yannick Manga (*student rep appt'd by SA to Apr/13*)
- Ms Carrigan Desjardins (*student rep appt'd by SA to Apr/13*)

.0103 ACADEMIC DISCIPLINE APPEAL BOARD

- Dr Jing Wang(Commerce/MGMT)
- Mr Jared Perry (*student rep appt'd by SA to Apr/13*)
- Mr Gorba Bhandari (*student rep appt'd by SA to Apr/13*)

.0104 ACADEMIC PLANNING

- Mr Michael MacDonell (*student rep appt'd by SA to Apr/13*)

.0105 ACADEMIC REGULATIONS

- Mr Michael MacDonell (*Student rep in senior year, appt'd by SA to Apr.13*)

.0106 ANIMAL CARE

- Ms Ashley Manga (Student Representative - graduate)
- Ms Hiromi Yoro (*returning - student rep in senior year appt'd by SA to Apr/13*)
- Note: Dr. Kozlowski is now the Chair – delete the notation "acting".

.0107 BY-LAWS

- Dr Susan Bjornson (elected faculty member of Senate who shall chair)
- Mr Jared Perry (*Student rep appt'd by SA to Apr/13*)

.0108 CONTINUING EDUCATION

- **TBA**, (*Part-time student nominated by Director to Apr/13*)
- Ms Crystal Chelli, (*Returning part-time student – OPTAMUS rep nominated by Director – Apr/13*)
- Mr Gorba Bhandari (*Full-time student appt'd by SA to Apr/13*)

0109 CURRICULUM

- Dr Kirrily Freeman (Arts)
- Ms Rumbi Chimhanda (*student Senator elected by Senate to Apr/13*)

.0110 LEARNING AND TEACHING

- Mr Yannick Manga (*One full-time student rep - nominated by Students' Assoc. Inc. to Apr. 13*)
- **TBA** (*One part-time student nominated by OPTAMUS to Apr. 13*)

.0111 LIBRARY

- Mr Michael MacDonell (*Student rep appt'd by SA to Apr/13*)

.0112 LITERACY STRATEGY

- Mr Michael MacDonell (*Student rep appt'd by SA to Apr/13*)

.0113 RESEARCH ETHICS BOARD

- Dr Lucie Kocum (Science – PSYC)
- **TBA** (Student rep appt'd by SA to Apr/13)
- **TBA** (external representative)

.0114 SCHOLARSHIP

- Mr Yannick Manga (Student rep appt'd by SA to Apr/13)

.0115 STUDENT SUCCESS

- Dr Thomas Kozlowski (Comm)
- Dr Nicole Conrad (Science)
- Ms Carrigan Desjardins (Student rep appt'd by SA to Apr/13)
- Mr Michael MacDonell (Student rep appt'd by SA to Apr/13)

.0116 SUSTAINABILITY

- Mr Michael Coady (student Senator elected by Senate to Apr/13)
- Mr Yannick Manga (Student rep appt'd by SA to Apr/13)

Moved by Vessey and seconded, **“that the nominations for Section A of the Membership on Senate Committees 2012-2013, are approved as presented above.” Motion carried.**

.02 SECTION B – NOMINATED BY SENATE FROM THE FLOOR OF SENATE circulated as **Appendix C.**

.0201 AGENDA (3 members of Senate, one of whom shall chair)

- Mr Michael MacDonell (student rep appt'd by SA to Apr/13)

.0202 ELECTIONS (elected members of Senate)

- Dr Jeff Power
- Ms Marie DeYoung

.0203 EXECUTIVE

- Mr Jared Perry (student rep appt'd by SA to Apr/13)

.0204 STUDENT DISCIPLINE

- Dr Danika Van Proosdij
- Mr Yannick Manga (student rep appt'd by SA to Apr/13)
- Mr Gorba Bhandari (student rep appt'd by SA to Apr/13)
- Dr Veronica Stinson (faculty member appt'd by Senate to the Student Disciplinary Appeals Board).

AD HOC COMMITTEES

.0205 Committee for Academic Plan Implementation

- Mr Michael MacDonell (student rep appt'd by SA to Apr/13)

JOINT COMMITTEES

.0206 HONORARY DEGREES

- Dr Shripad Pendse
- Mr Michael MacDonell (student rep appt'd by SA to Apr/13)

Moved by Vessey and seconded, **“that the nominees for Section B of the Membership on Senate Committees 2012-2013, are approved as amended above.” Motion carried.**

12005 PROPOSED DATES FOR SENATE MEETINGS FOR 2012-2013
Circulated as ***Appendix D.***

Moved by Smith, and seconded, **“that the proposed dates for Senate meetings of 2012-2013 are approved as presented”.**
Motion carried.

12006 REPORTS OF STANDING COMMITTEES

.01 Academic Planning

.0101 Motion re Committee Membership Composition attached as:
Appendix E.

Key Discussion Points:

- In consideration of the role that the Director of CAID has in the program review process, the members of the Academic Planning Committee approved the addition of the Director of CAID to the membership of the Committee.
- It was noted that the title “Academic VP” should be changed in the bylaws to “VP Academic & Research”.

Moved by Gauthier, and seconded, **“that the Senate approves the revision to the membership of the Academic Planning Committee as amended”.** **Motion carried unanimously.**

.0102 Motion to terminate the Centre for Spirituality in the Workplace attached as: ***Appendix F.***

Key Discussion Points:

- The Centre’s Board of Directors requested termination of the Centre and the residual funds have been reallocated into scholarships.
- This decision was precipitated by the review process, and is an example of the effectiveness of the revised Senate By-Laws governing the Establishment, Reporting and Review of Research Institutes and Centres.

Moved by Dodds, and seconded, **“that the Senate approves the request to terminate the Centre for Spirituality in the Workplace”.**
Motion carried.

.0103 Motion to accept APC recommendations arising from the academic review of the Master of Science & PhD in Astronomy Academic Program Review. Documents attached as: ***Appendix G*** – APC Motion, ***Appendix H*** - Self Study, ***Appendix I*** - Dean’s Response to Self-Study, ***Appendix J*** - External Reviewers Report, ***Appendix K*** - Department Response, and ***Appendix L*** - Dean’s Response to Department Response.

Key Discussion Points:

- A member noted that recommendation one indicates the requirement to develop a strategic plan but no deadline for that action has been given. Response: The Dean of Science advised members that this plan is well underway and the resulting plan should be in place by the end of the year.
- In the July 10th memo, Academic Planning provided their assessment and recommendation of an approach to be taken going forward. APC supports recommendations 1, 3, 5, 6, 7, 8 and 9. We are not asking Senate to endorse recommendation #4 because teaching loads are negotiated within the collective bargaining process.
- It was suggested that a policy or template be created for the presentation of this information to Senate.

Moved by Vessey, and seconded, **“that the Senate approves the recommendations of the Academic Planning Committee as presented and requests a follow-up report to be submitted as per Article 5 of the Senate Policy on the Review of Undergraduate Programs at Saint Mary's University on or about September, 2013.”** Motion carried.

.02 Learning and Teaching

- Sept 2010 – August 2012 Annual Committee Report circulated as: **Appendix M.**
 - There being no objections the report was accepted into the record.

12007 REPORT OF AD-HOC COMMITTEES
No report.

12008 REPORT OF JOINT COMMITTEES
.01 Honorary Degrees Committee
.0101 2011-2012 Annual Report circulated as **Appendix N**

Moved by Dodds, and seconded, **“that the Senate approves the annual report of the Honorary Degrees Committee as submitted”.** Motion carried.

.0102 Honorary Degrees Recommendations, circulated at meeting as Appendix O

Moved as an omnibus motion by Dodds, and seconded, **“that the Senate approves the recommendations of the Honorary Degrees Committee as revised”.** Motion carried.

12009 REPORT OF PRESIDENTIAL COMMITTEES
None

12010 NEW BUSINESS FROM
None.

12011

PRESIDENT'S REPORT

Dodds advised members of the following:

- Work continues on the north-east corner of the campus. We are looking at an August completion date.
- The phased approach to a smoking ban, complete with education components has been advanced.
- Currently we have a slight increase in domestic and international registrations.
- The fall Convocation will be on campus. Arts/Science will be awarded in the morning and FGSR and Commerce will be awarded in the afternoon. At the fall ceremony, Ms Gloria McCluskey and Prof. Edward McBride will speak in the morning and Mr Fred Smithers and Mr Besim Halef will speak in the afternoon.

12012

QUESTION PERIOD

Key Discussion Points:

- Question: How is enforcement of the smoking ban being handled? Answer: The security commissionaires deal with this issue. Peer pressure will help as well. The student reps reported that student smoking on campus has decreased significantly.
- Question: Is a similar policy on no-scents expected? Answer: Dodds will take that question forward for discussion with the VP Administration.

12013

ADJOURNMENT

The meeting adjourned at 3:30 P.M.

Barb Bell,
Secretary to the Office of Senate