

## SENATE MEETING MINUTES October 14, 2011

The 535<sup>th</sup> Meeting of the Senate of Saint Mary's University was held on Friday, October 14, 2011, at 2:30 PM, in the Secunda Marine Boardroom. Dr. D. Naulls, Chairperson, presided.

**PRESENT:** Dr. Dixon, Dr. Enns, Dr. Fullerton, Dr. Naulls, Dr. Barr, Dr. Bjornson, Dr. Ivanoff, Dr. Kimery, Dr. Neatby, Dr. Pendse, Dr. Sewell, Dr. Street, Dr. Sun, Ms. Marie DeYoung, Mr Gordon Michael, Mr. Gomez, Ms MacDonald, Ms. MacDougall, Mr. Hahn, Ms Keyes, and Ms. Bell, Secretary to the Office of Senate.

**REGRETS:** Dr. Dodds, Dr. Gauthier, Dr. Smith, Dr. Vessey, Dr. Austin, Dr. Barclay, Dr. Russell, Dr. Stinson, Dr. van Proosdij, and Mr. Hotchkiss,

Meeting commenced at 2:35 P.M.

New Senators Dr. Bill Sewell (HIST) and Mr. Gordon Michael (Cont Ed) were introduced.

**11013**      **REPORT OF THE AGENDA COMMITTEE**

The report of the Agenda Committee was accepted.

**11014**      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting of September 16, 2011, were *circulated* as **Appendix A**.

The following revision was noted:

- Correct spelling of Keyes in both minutes and in committees listing.
- On page 2 at bottom of page 0112 Quality of Teaching Committee, change Prof John Measor to Dr Jason Grek-Martin.

Moved by Sewell, and seconded, **'that the minutes of the meeting of September 16, 2011 are approved as circulated/amended.'** Motion carried.

**11015**      **BUSINESS ARISING FROM THE MINUTES**

- None

**11016**      **FALL GRADUATION LIST**

Documentation circulated at the meeting by the Registrar as Appendix B

**Key Discussion Points:**

- Statistics were circulated on the number of credentials offered and graduates.

- January 22 (Sunday) is confirmed as the winter graduation date.

Moved by Dr. Dixon, and seconded, **“to confer degrees and distinctions on those represented on the list (circulated as Appendix B) at the Fall Convocation”**. Motion carried unanimously.

Moved by Dr. Dixon, and seconded, **“to enable the Registrar to add such graduates to this list as may be identified subsequent to this meeting.”** Motion carried unanimously.

**11017            MEMBERSHIP ON SENATE COMMITTEES FOR 2011-2012**

- .01    ANIMAL CARE**
  - Dr Stephen Perrott, MSVU rep
- .02    ACADEMIC DISCIPLINE**
  - Correct spelling of Xiaoping Sun.
- .03    BYLAWS**
  - Mr. Alwyn Gomez, SMUSA student rep
- .04    CONTINUING EDUCATION**
  - TBA, (Part-time student nominated by Director to Apr/12) Michael to advise.
  - Ms Christa Chelli, (Part-time student – OPTAMUS rep nominated by Director – Apr/12)
  - Mr Ali Hamed is replaced by Lauren Keyes.
- .05    QUALITY OF TEACHING**
  - Dr Jason Grek-Martin (Geog/Arts)
- .06    RESEARCH ETHICS BOARD**
  - Dr John Measor (Arts/POLI)

Moved by Enns, and seconded, **“that the nominations and revisions above for the Membership on Senate Committees 2011-2012, are approved.”** Motion carried.

**11018            REPORTS OF STANDING COMMITTEES**

- .01    Agenda Committee annual report circulated as *Appendix D***  
**Key Discussion Points:**
  - No questions.
- .02    Academic Appeals annual report circulated as *Appendix E***  
**Key Discussion Points:**
  - No questions.
- .03    Academic Planning**  
**Annual Report** circulated as *Appendix F*  
**Key Discussion Points:**
  - Discussion covered the Program Review process as mandated by MPHEC. The number of program reviews done annually must

increase and the costs related to these review will escalate across the University.

- .04** Academic Regulations annual report circulated as **Appendix G**  
**Key Discussion Points:**  
➤ No questions.
- .05** Continuing Education Committee annual report circulated as **Appendix H**  
➤ No questions.
- .06** Curriculum Committee annual report circulated as **Appendix I**  
**Key Discussion Points:**  
➤ Most Faculties start the Curriculum process in the spring. Planning done during the winter months works better for faculty members.  
➤ The Curriculum Committee's submission for the 2012-13 Academic Calendar will be submitted at the December Senate meeting.
- .07** Elections Committee annual report circulated as **Appendix J**  
**Key Discussion Points:**  
➤ No questions.
- .08** Scholarship Committee annual report circulated as **Appendix K**  
**Key Discussion Points:**  
➤ Student representatives supported issue number one under the heading "Issues for future consideration by the Scholarship Committee" and urged that it be made a priority for the Committee.
- .09** Library Committee annual report circulated as **Appendix M**  
**Key Discussion Points:**  
➤ The Library Committee was commended for the content of and interesting information presented in their annual report.

In the absence of objections, the reports above were approved as submitted.

**11019** **REPORT OF JOINT COMMITTEES**

- .01** Honorary Degrees Committee annual report circulated as **Appendix L**  
➤ No questions.

In the absence of objections, the report was approved as submitted.

**11020** **NEW BUSINESS FROM**

- a. Floor (involving notice of motion)  
Motion from Academic Appeals Committee for a process to calculate a CGPA that closes with the degree and calculates to the greatest benefit of the student circulated at meeting as **Appendix N**.  
**Key Discussion Points:**  
➤ This issue should be submitted to the Academic Regulations Committee for consideration.

Moved by MacDougall, and seconded, **"that the Academic Regulations Committee be asked to look at situations where a**

student is pursuing a second undergraduate degree at Saint Mary's. The Academic Appeals Committee recommends that if Banner cannot be modified to provide a CGPA that closes with the degree and calculates to the greatest benefit to the student, a manual calculation shall be generated by the respective Dean's Office to provide this result." Motion carried.

**11021**      **PRESIDENTS REPORT**

None.

**11022**      **QUESTION PERIOD**

None

**11023**      **ADJOURNMENT**

The meeting adjourned at 3:30 P.M.

Barb Bell,  
Secretary to the Office of Senate