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## SENATE MEETING MINUTES

September 20, 2019

The 604<sup>th</sup> Meeting of the Senate of Saint Mary's University was held on Friday, September 20, 2019, at 2:00 PM, in the Secunda Marine Boardroom. Dr Takseva Chairperson, presided.

**PRESENT:** Dr Summerby-Murray, Dr Butler, Dr Bhabra, Dr Francis, Dr MacDonald, Dr Sarty, Dr Bannerjee, Dr Brosseau, Dr Collins, Dr De Fuentes, Dr Doucet, Dr Grek-Martin, Dr Hanley, Dr Khokhar, Dr McKee, Dr Panasian, Dr Stinson, Dr Takseva, Dr Twohig, Mr Brophy, Ms van den Hoogen, Ms Navas, Mr de Chastelain, Ms Nankani, Ms Witter, Ms Milton, Dr Loughlin, Dr Kochetova, Dr Smith, Dr Kay, and Ms Bell, Secretary to the Office of Senate.

**REGRETS:** Dr Grandy, Dr Power, and Ms Klajman,

Meeting commenced at 2:05 P.M. Territorial acknowledgement.  
For the benefit of the new members, all members introduced themselves.

### **20001** REPORT OF AGENDA COMMITTEE

The Chairperson announced that Agenda Items 20 a. i. and ii. were being reordered to appear immediately after item 10 Minutes of Previous Meeting. The report of the Agenda Committee was accepted as revised.

### **20002** ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND PARLIAMENTARIAN

**.01** Moved by Butler and seconded, **'that Ms Barb Bell is re-elected as Secretary of Senate for the 2019-2020 Senate year.'** Motion carried unanimously.

**.02** Moved by Smith, and seconded, **'that Dr Doucet is re-elected as Parliamentarian for the 2019-2020 Senate year.'** Motion carried unanimously.

### **20003** FALL GRADUATION LIST

Documentation circulated at meeting by the Registrar, *Appendix A*

Discussion highlights

- Graduation statistics were reviewed.
- Ceremonies are being held Friday, September 27, 7 pm and on Saturday, September 28 at 10 am and 2 pm.
- Honorary degrees are being granted on Saturday, September 27, 2019 to Gloria Borden and John A. Young, Q.C.
- Members of Senate are encouraged to participate in the platform party.

Moved by Ms Killam, and seconded, “**to confer degrees and distinctions on those represented on the list (circulated as Appendix A) at the Fall Convocation**”. Motion carried.

Moved by Ms Killam, and seconded, “**to enable the Registrar to add such graduates to this list as may be identified subsequent to this meeting**.” Motion carried unanimously.

**20004**

**PRESIDENT’S REPORT** - *Appendix B* (10 min)

- CONSUP has finalized an MOU with the Province of Nova Scotia. The MOU was signed on September 12th.

**MOU Update:**

- A five-year commitment to a 1% increase in the annual operating grant.
- Commitments to future consideration of funding requests on deferred maintenance. In addition, for this year only they transferred a similar 1% to the universities. This amount has been applied to the Burke Building and SMU has already reported back to Government on this. The commitment for the balance of the MOU is softer.
- Support to student mental health initiatives almost to the 1% level over 5 years. This will not go directly to the university but will flow into programs supporting mental health and prevention of sexualized violence.
- There will be ongoing discussions regarding funding related to the accessibility legislation. We are looking for provincial funding to assist with this expense.
- There will continue to be a 3% cap on tuition increases for Nova Scotia students. The \$1,281.00 bursary will be continued.
- The MOU contains further mechanisms for advising/consultation with students on ancillary and other fees and streamlines the performance indicator reporting required of the universities.

**Discovery and Innovation in a Learning-centred environment**

- Thanks was expressed to faculty for their cooperation during the outages caused by Hurricane Dorian.
- Thanks was expressed to all those that worked to make Welcome Week so successful.
- Attention was drawn to the recent announcement of the appointment of Dr. Blake Brown to the Royal Society of Canada and of the awarding of a Fellowship of the American Physical Society (APS) to Dr. Ritu Kanungo. Members were asked to reach out and congratulate these colleagues as well as those whose work is being recognized by professional organizations.

**Intercultural Learning**

- Attended the annual June convocation at Beijing Normal University Zhuhai, China, at which another cohort of students graduated from our combined degree program.
- President’s ad-hoc committee on racism – we are in the process of establishing the standing committee on the Prevention of Racism. Membership is still being finalized. We are in discussion with potential members of an external advisory committee on Racism. Although not a specific recommendation of the report, such an external committee will mirror the current external advisory committee on Indigenous Affairs.

- Yesterday, attended the launch of the Province of Nova Scotia’s Action Plan on Racism (Count Us In: Nova Scotia’s Action Plan in Response to the International Decade for People of African Descent). The plan encapsulates over 40 different actions that the government hopes to address to improve lives of African Nova Scotians.

**Institutional Sustainability**

- Moving into budget develop process for fiscal 2021.

**External Relations and Communications**

- United Nations Deputy High Commissioner for Human Rights, Ms. Kate Gilmore; on campus for a speaking engagement and one-on-one meetings with me as part of the Province of Nova Scotia’s launch of its new Action Plan for the international decade for persons of African Descent.
- Recently attended dinner with the British High Commissioner and a small group on board HMS Queen Elizabeth, to discuss Canada-UK relations and further opportunities for research collaborations, especially given some of the uncertainties regarding the UK’s membership in the European Union and access to EU research funding.
- The latest version of the “Report to the Community” is soon to be released.
- A series of Town Halls are being scheduled in Fall 2019. The President will report further on objectives for the remainder of the academic year and beyond.

**Staffing Update**

- Ms Patrice Mangin is currently seconded from the VPAR’s Office to support the President’s Office.
- Question: Will the Racism committee be functional in this academic year?  
Answer: Yes, hopefully by October.

20005

**VICE-PRESIDENT ACADEMIC AND RESEARCH REPORT – Appendix B** (10 min)

Follow-up – actions related to Accessibility

Follow-up – creation of a working group/ad-hoc committee to draft a statement regarding the value of Indigenous knowledge, to be included in the new Academic Plan and the University’s mission and vision statements.

- Welcome to Tanya Killam as the new Registrar and a new Senator.
- We are working with HR to finalize the job description for the position of Associate Vice-President, Academic and Enrolment Mgmt.
- **Accessibility**
  - An external review of the Fred Smithers Centre was conducted last spring. That review provided insight as to: 1) how to improve both the function of the Centre in meeting its mandate, and 2) how to better engage it with the University as a whole.
  - Consideration is being directed to understanding how to rationalize recommendations of the Ad Hoc Committee, the Fred Smithers review, and the provincial Accessibility act in a way that could meet the legitimate objectives of all three perspectives. In April there will be a legislative requirement to establish an Accessibility Advisory Committee. The goal is to bring a proposal on this to Senate at the October meeting.
  - Saint Mary’s University was invited to join the Canadian Accessibility Network – a consortium led by Carleton University. The goal is to foster collaboration on research, education and training, policy,

employment and community engagement activities. Signing on does not commit us to do anything other than discussion. There are funding opportunities related to this collaboration. We have regional leadership on a number of activities already. We were approached to become the Atlantic node, though we do not yet know all the other partners. An official announcement will come sometime this fall, but we signed on through an MOU in July. Funding applications are in process, and the hope is to see resources come to campus that can support initiatives in all collaborative areas.

- Question: Are these three bodies going to interfere with the Senate Standing Committee's work on Accessibility? Answer: No.

- **MOU with Statistics Canada**

- Saint Mary's signed an MOU with Statistics Canada last spring. Ottawa is keen to build stronger bridges with universities for mutual benefit. There is no specific committee but we are looking for areas of potential collaboration. Stats Canada is interested in connecting with students. Saint Mary's is planning to host an event in the spring, similar to their "Data Story" events. Updates will follow.

- **Academic Plan**

- Sessions are being organized where possible goals for the plan can be discussed in response to those (and other well-known) issues. A finalized plan is expected for presentation at the end of this year.

- **University of the Arctic**

- Saint Mary's has been a member of the University of the Arctic for some time.
- Attended the UArctic Rector Forum in August at Trent University, along with Trudy Sable (our past representative) and a student representative (there is a parallel student forum). Lots of potential to reconnect. The student mobility side has remained very active.
- A Senator noted that we used to have resources dedicated to this initiative, but not so much any more. We need to keep in mind those faculty that still have connections. We need to bring those members together to renew the interest. Response: The University is considering doing this for other communities as well.

- **Black African Nova Scotian Student Advisor**

- A job description and decision on the appropriate title is nearing finalization. These are in the last stage of review with partners. That review should be completed soon and the position will then be advertised.
- Question: Will the Black Student Advisor be a full-time position? Answer: Yes.
- Question: When will the Black Advisor be hired? Answer: The Job Description will be sent back to HR. It is approximately a week to create the job ad. We should be well into the process by the next Senate meeting.
- Strategic Research Plan will address this.

- **Indigenous Initiatives**

- An example of ways we can build deeper awareness within the university community was the May 1st "Workshop on Ethics and Practice for Appropriate and Respectful Engagement on Research Projects with Indigenous Communities" (40 attendees). As a means to partner to develop more activity and meaningful connection, Saint Mary's signed

an MOU with the Mi'kmaw Native Friendship Centre (MFNC) on June 20th.

- In the last week discussions were held with the ad hoc committee to help identify a statement on the importance of indigenous knowledge for the Academic Plan. This was also an opportunity to discuss how to broaden the discussion on campus as to what this means. The goal of the ad hoc group is to help find means to action as broad engagement and consultation is required.
- Subsequent to the above discussion, the VPAR urged caution related to creating a statement on what indigenization means at Saint Mary's. Without action attached, it loses meaning. As an alternative, it was proposed that we set a path(s) by which we can engage the campus in the discussion, connect with partners, create learning opportunities such as the research workshop and a speaker series. This model can be fleshed out and embedded into the Academic Plan as one of the priorities. Through the plan itself, we would be committed to action beyond recognition of the importance of indigenous knowledge.
- Attending a Universities Canada Truth and Reconciliation Workshop later this month. This is a multi-partner process
- Strategic Research Plan will address this in some way. We will also be having the first thesis defense held at the Mi'kmaw Friendship Centre and that shows that the connection is growing. The first thesis defended in Canada in an indigenous language was done at SMU (~1992). This is a 40 year engagement with the indigenous community.

**20006**

**SMUSA PRESIDENT'S REPORT - Appendix D** (5 min)

**Tutoring Services**

- A need has been identified for high-quality, accountable, and accessible tutoring services on campus. Currently tutoring services are offered through an online database on SMUSA's website. This method has proved insufficient. SMUSA is pursuing a tutoring service in the form of a mobile application, which would increase the ease of scheduling and rating tutoring sessions.

**Academic Integrity**

- SMUSA has updated the Academic page of its website to reflect the new practices for Academic Discipline. The website now includes Information regarding Suspension/Dismissal Appeals, Grade Appeals, and the Academic Discipline Process.
- SMUSA presented at the Avoiding Academic Mistakes workshops during Welcome Weeks. This event continues to increase awareness amongst students regarding plagiarism and the importance of maintaining academic integrity.

**Academic Officer**

- SMUSA is in the process of hiring an Academic Officer to support the academic portfolio and fulfill relevant Senate committee duties as required. This position will start the week of September 23rd.
- The hiring of an Academic Officer will increase SMUSA's capacity to advocate on behalf of students, especially in regard to Academic Discipline. Under the new system, the SMUSA VP Academic and Academic Officer will be able to represent students in the investigation and appeal process without conflicts of interest.

**Experiential Learning – Work-Integrated Learning (WIL)**

- SMUSA supports the hiring of an Assistant Director of Student Affairs and Services for Career and Experiential Learning. Over the summer, SMUSA’s VP Academic met with representatives of Career Services and Service Learning to discuss potential collaborations that will benefit students within the classroom.
- SMUSA has been involved in consultations with the provincial Entrepreneurship and Experiential Learning Working Group to provide student perspective on a provincial definition of Experiential Learning.
- SMUSA firmly believes in the creation of frameworks that will allow every student at Saint Mary’s to participate in at least one Experiential Learning opportunity during their degree.
- SMUSA welcomes any work from the Senate or its various committees on developing and diversifying the Experiential Learning portfolio at Saint Mary’s and is eager to contribute to this innovative area of post-secondary education.

**Open Educational Resources (OERs)**

- As a part of Students Nova Scotia, SMUSA will be advocating for OERs in 2019/2020. OERs would significantly lower costs for students and provide a more comprehensive learning experience. Beginning in November, SMUSA will be organizing OER Workshops in the Library to increase awareness amongst students and gain feedback on textbook costs from the current student body. SMUSA welcomes any interest from Senate or relevant committees on researching OERs and their impact on students and faculty members.
- Question: Academic Officer – how will this work on the Academic Discipline Committees? Answer: This will not happen immediately. We will also allow for a period of catch up for the new hire and then we will access their involvement.
- Question: Who do they report to? Answer: To the President, SMUSA.
- Question: Experiential Learning – very productive meeting on career 360. Will SMUSA participate in an alignment exercise to explore how we can cooperate and collaborate on this. Answer: Yes. Looking forward to this.
- Question: initiative in the SSB – are you coordinating with those? Answer: It is currently separated from that. We are looking at bringing collaboration into the new development with the tutoring on-line project.
- Question: OERs – discussion with the University Librarian and others around OER and other related things. While they are less expensive there is still a cost. We are one of the highest producers of course packs in the country. We need to look at reducing these with special consideration to copyright regulations on use of materials.
- Question: Library offered assistance on developing the Workshops

**20007**

**QUESTION PERIOD** (length at discretion of chair based on business volume)

**Key Discussion Points:**

- Done immediately after each presentation above.

**20008**

**MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting of May 11, 2018, were *circulated* as **Appendix A**.

Moved by Grek-Martin, and seconded, **“that the minutes of the meeting of May 11, 2018 are approved as circulated.” Motion carried.**

**NEW BUSINESS FROM**

- a. Floor (not involving notice of motion)
- i. BOG's review of the University Act: Coordination with Academic Senate -- Claire Milton

**Key Discussion Points:**

- The Board of Governors has invited the Senate to review Section 13 of the Saint Mary's University Act in terms of potential revisions.
- Over the last few years the Board has been working to improve governance process and practice. The SMU Act was reviewed during this work. The only change since the Act was created was done in 2007. This was to change the role of the Chancellor to reflect opening that role to someone other than a religious leader.
- After a review of best practices in university governance, it was decided to remove the role of management on the Board (with the exception of the President). The proposed revision of the composition of the Board is to remove the involvement of the Vice Presidents.
- During the governance review, it was recognized that the role of Chancellor is an office with specific ceremonial responsibilities. The Chancellor should not be expected to fulfill all the responsibilities of an active member of the Board of Governors.
- The potential membership of the Board is 36 members from various constituencies. There are some constituencies that have not actively participated on the Board for some time. The proposal is to remove some of these.
- The objects clause contains the purposes of the university - that is the four corners of the purposes of the organization. This is found in section 5 of the act. We proposed to delete the second paragraph b. Saint Mary's University is now a truly secular institution. This is why this section is proposed for deletion.
- The 1970 Act created a Board and a Senate and it also created an Assembly of Faculty. Academic Staff are defined in the act as persons employed by the University to carry out teaching or research responsibilities or both, and such other employees of the University as may be given academic status by the by-laws, but does not include students employed as teaching or research assistants or otherwise. There was never anything set down on the Assembly of Faculty and we have never functioned like this. It is proposed that this reference (Section 2 (a)) be deleted. [Note: this term also appears in 7 (1) (d), 13 (1) (g), and 14]
- This legislation must be amended through a private members bill that would then go through the house. This is a public action and not one to take lightly.
- The Collective Agreement requires that SMUFU be consulted before any changes are made and that consultation is occurring.
- Sept 26 is the University AGM at 5 pm in the Scotiabank Conference Theatre. Questions on the changes proposed by the Board could be asked and answered there.
- Question: Does the Board have the authority to do this? Answer: Yes. The requirements of a private members bill are that there is

evidence that the revisions have been internally approved. Under the Act, the Board would pass a resolution approving the changes to the Act. Senate does not have the authority to do that. The authority of the Senate is subject to the authority of the Board. The Board is committed to the principles of collegial bi-cameral governance and has invited Senate to provide feedback on the proposed changes.

- Comment: Section 5 ‘Objects’ states “to promote and disseminate learning and knowledge;” The Act does not address research, which is a significant activity at this university. By extension, this document should also include a statement about knowledge creation / generation. It was suggested that the Board consider including this feedback in their proposed revisions. Concern was expressed relative to submitting this now because of the consideration of the changes to higher education that the Province has in mind.
- Members were advised that the object clause is meant to be expansive and broad. The intention of the Board is simply to remove things that are not relevant given the past practice of this institution.
- In terms of timing, the Board wants to move forward expeditiously. At the same time, the Board will not move forward on these changes without Senate having sufficient time to consider the issues and articulate feedback, as well as propose revisions to the sections of the Act governing its own operations.
- Comment: The text under the title ‘Object’ item (a) reflects a very 1970 view. We should include language around knowledge creation and generation in this section of the Act, because that would reflect the current environment. In terms of Senate, we should look at the Senate composition in terms of representation.
- Question: Are you shrinking the size of the Board? Answer: Yes by 6 members. This initiative is entirely Board driven. The Governance Committee of the Board has worked very hard to ensure the governance of the Board is as good as it can be.
- Question: Will the Board consider feedback / consultation from the broader community? Answer: There is a willingness to consult with SMUFU and with Senate prior to submitting anything. The Board will consider anything relevant that the Senate has to offer.
- Question: What governance practices were used to do this review? Is the Board going to be outward facing only? Answer: We are only proposing revisions that reflect the current practice. The six positions for the academic faculty remain unchanged. The existing ratio or proportion of representation remains the same, or increases for certain constituencies.

ii. Senate Discussion – opportunity to revise Section 13 of the SMU Act – Bylaws Committee, Dr Grek-Martin (Chair)

**Key Discussion Points:**

- The current text of Section 13 was circulated.
- This is a good opportunity to consider Section 13 of the Act and what should be revised.



- The Bylaws Committee has had two dedicated meetings on this subject. We are going to provide the outcomes of those two meetings.
- There was consensus among the members of the Agenda and Bylaws Committees that Section 2 can probably remain as is. Section 1 that contains the composition is worth reviewing and revising.
- One obvious revision is that the title of the VPAR should be corrected.
- The committee proposes to identify the difference between elected and ex-officio members of Senate. Anyone that sits on Senate by virtue of their position are considered ex-officio members.
- In Section 1.6.2 of the Senate Bylaws it states that if an elected member of Senate for whatever reasons fails to attend four consecutive regular meetings of Senate, Senate by resolution may declare that member's seat vacant and call for a by-election to fill the vacancy.
- The key difference between ex-officio and elected members is that the elected members of Senate are under this authority of Senate and subject to replacement but ex-officio members are not.
- Roberts Rules states that if the ex-officio member of an assembly is not under the authority of the assembly, they have all the privileges of membership including the right to make motions and to vote, but none of the obligations (i.e. participation), and they should not be counted in determining the number required for a quorum or whether a quorum is present at a meeting. – (this would have to be revised in the Bylaws).
- Question: Does this apply to the sub-committees of Senate? Answer: The committee terms of reference should address this. It was noted that Robert's Rules (RRONR) are not meant to be used as a bible for Parliamentary Procedure but are meant to be used as a guide in addition to the Terms of Reference for the committee.
- The Bylaws Committee proposes to insert (ex-officio) after the administrative member positions.
- Members were advised that there are currently two Academic AVP roles already covered in the Senate composition due to the line "Deans of all Faculties". If we follow that wording, Dr Enns who currently serves as Acting Dean of Education and AVP Teaching and Learning should be a member of Senate. Dr Adam Sarty fills the role of Dean of FGSR and AVP Research. Recently, a third Academic Associate VP role was created. Dr Steve Smith, is the current Acting Associate Vice-President, Academic and Enrolment Management and has been delegated as Chair of the Academic Regulations Committee. He should also be a member of Senate.
- Members were advised that concern was expressed related to maintaining the percentage of faculty representation on the Academic Senate. This is currently 51.7% of the members of Senate. Wording has been proposed that would cause any increase of administrative members to trigger an increase in faculty members.

- The Bylaws Committee would propose a rewording of item (g) such that Senators elected by Academic Staff comprise ‘at minimum, a simple majority of the total membership of Senate’. That way, any future increases in administrators on Senate would trigger a parallel increase in faculty members.
- Suggestions or questions raised through recent consulting activities are as follows:
  - Since the Registrar reports to the Associate Vice President Academic and Enrolment Management, should both Registrar and AVP Academic and Enrolment Management serve on Senate?
  - Should Senate include an Indigenous Elder role? **Action Item: The President** was asked to raise this question with the recently established President’s Advisory Council on Indigenous Affairs and report back to Senate.
  - Should there be representation from Professional Librarians on the Senate? They hold Academic Status but are not eligible to vote for, or to serve as Senators.
- It was suggested that a sub-committee be created to deal with considering revisions. This sub-committee would include the Bylaws Committee. The sub-committee would also consult with the VPAR and then present a draft of proposed revisions to Senate.

Moved by Smith, **“that an ad-hoc committee be established, to include the Senate Bylaws Committee, to review and create a draft of proposed revisions to Section 13 of the SMU Act for submission to a special meeting of Senate for discussion. Motion carried.**

- It was suggested that three additional members would be sufficient but that other constituencies may be interested. The faculty representative on the Board Governance Committee might consider serving on the Senate ad-hoc committee as well. Other suggestions for membership were, a representative of the faculty union, SMUSA representative, and or members of Senate.
- Members were advised that the Board has consulted with SMUFU. There are also six faculty members serving on the Board.
- The University Secretary assured everyone that there is no absolute deadline for the private members bill to be submitted to the legislature. The Board has been considering this action for a while and only recently brought it to Senate. The Board will not move forward without the feedback of the Senate. The desire is to have this done during this academic year.

Moved by Sarty and seconded, **“that the Senate meeting be extended by 15 minutes to allow for completion of the agenda items.” Motion carried.**

- A revision to the Senate Bylaws section 2.1.3 was suggested. “A quorum for all meetings of Senate will consist of a simple majority of voting members Senate.”

- **Action Item: Takseva** to send message to Senators to encourage them to attend the AGM.
- **Action Item: Bell** to send message to Senators to ask for expressions of interest in participation on the ad-hoc committee.
- **Action Item: Bell** to cancel the Sept 17 meeting of Bylaws and reschedule once ad-hoc committee is populated.

**20010**

**BUSINESS ARISING**

Update on establishing a President’s Standing Committee on Racism to initiate the recommendations arising from the May 2019 report of the Ad Hoc Committee on Racism

**Key Discussion Points:**

- Already reported in President’s report.

**20010**

**OUTSTANDING ITEMS FROM PREVIOUS AGENDAS**

Update on establishing a University Committee on Accessibility led by the President arising from the March 15, 2019 Senate meeting.

**Key Discussion Points:**

- Already reported in VPAR’s report.

**20011**

**MEMBERSHIP ON SENATE COMMITTEES FOR 2019-2020**

.01 Senate Executive Memo -*Appendix F1*; “Nominations for Senate Committees for 2019-2020” Section A - *Appendix F2*

**0101 APPEALS**

- Dr David Wicks (MGMT/Bus)
- Dr Tatjana Takseva (Senate Chairperson)
- Mr Bryn de Chastelain (*student rep appt’d by SA to Apr/20*)

**.0102 ACADEMIC DISCIPLINE**

- Dr Tatjana Takseva (Senate Chairperson)
- Dr Steve Smith, Academic Discipline Officer
- Dr Marc Barr (ENGL/Arts)
- Dr Mahmoud Moh’d (FINA/Bus)
- Dr Mark Fleming (PSYC/Science)
- Dr Nicolas Roulin (PSYC/FGSR)
- Dr Naulls (POLI/Arts), one representative – Academic Discipline Appeal Board
- Mr Bryn de Chastelain (*student rep appt’d by SA to Apr/20*)

**.0103 ACADEMIC DISCIPLINE APPEAL BOARD**

- Dr Tatjana Takseva (Senate Chairperson)
- Dr Cathy Driscoll (MGMT/Bus)
- Dr Kate Kimery (MGSC/Bus)
- Dr Don Naulls (POLI/Arts)
- Dr Adel Merabet (EGNE/Science)
- Dr Jacob Hanley (Faculty mbr appt’d by Dean FGSR – grad appeals only)
- Mr Emily Murray (Graduate Student rep appt’d by SA to April/20 – grad appeals only)
- Mr Bryn de Chastelain (*student rep appt’d by SA to Apr/20*)
- Ms Mary Navas (*student rep appt’d by SA to Apr/20*)

**.0104 ACADEMIC PLANNING**

- Dr Ashraf Al-Zaman (FINA/Bus)
- Mr Bryn de Chastelain (*student rep appt’d by SA to Apr/20*)

### **.0105 ACADEMIC REGULATIONS**

- Dr Christine Panasian (FINA/Bus)
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)

### **.0106 ACCESSIBILITY**

- Dr Christa Brosseau (CHEM/Science). Elected member of Senate
- Dr Sailaja Krishnamurti (RELS/Arts)
- Dr Paul Dixon (MGSC/Bus)
- TBA (/Science) (Dalziel or Hanley were suggested. **Action Item: Francis** will recruit)
- TBA (/FGSR)
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)
- Mr Kevin Mullen (*student rep appt'd by SA to Apr/20*)
- Ms Stefani Woods, one representative from the Studio
- Ms Suzanne van den Hoogen, one representative from the Library
- Ms Sarah Morris, one representative from the Fred Smithers Centre

### **.0107 CURRICULUM**

- Dr Hai Wang (CISY/Bus)
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)

### **.0108 LIBRARY**

- TBA (/FGSR)
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)
- Ms Emily Murray (Graduate Student rep appt'd by SA to Apr/20)

### **.0109 ACADEMIC LITERACY STRATEGY**

- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)

### **.0110 STUDENT DISCIPLINE**

- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)
- Ms Mary Navas (*student rep appt'd by SA to Apr/20*)

- Outstanding member nominations to be provided by Deans or Senate.
- Question: Would Smith address Sabarot's role on the committee when she reports directly to Smith? This could be a potential conflict of interest. Answer: Anyone else would not be remotely as relevant. There is no way around this.

Moved by Butler and seconded, **“that the nominations for Section A of the Membership on Senate Committees 2019-2020 (circulated as Appendix F2 and as revised above), are approved.” Motion carried.**

## **.02 SECTION B – NOMINATED BY SENATE FROM THE FLOOR OF SENATE circulated as *Appendix F3*.**

### **.0201 AGENDA** (3 members of Senate, one of whom shall chair)

- Rahman Khokhar (FINA/Bus)
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)

### **.0202 BYLAWS**

- Dr Margaret McKee (an elected faculty members appointed by Senate)
- Dr Marc Doucet (POLI/Arts) Parliamentarian
- Mr Bryn de Chastelain (*student rep appt'd by SA to Apr/20*)

### **.0203 ELECTIONS** (5 elected members of Senate)

- Dr Claudia De Fuentes (elected member of Senate)

- Dr Jacob Hanley (elected member of Senate)

**.0204 EXECUTIVE**

- Christa Brosseau (elected member of Senate)
- Peter Twohig (elected member of Senate)
- Veronica Stinson (elected alternative member of Senate)
- Marc Doucet (elected alternative member of Senate)
- Dr Tatjana Takseva, Chair of Senate (who shall chair)
- Dr Rohini Banerjee, Vice-Chair of Senate (alternate chair)
- Ms Mary Navas *(student rep appt'd by SA to Apr/20)*

**.0205 LEARNING AND TEACHING**

- Dr Claudia De Fuentes (MGMT/Bus)
- Dr Shelagh Crooks (PHIL/Arts)
- Mr Bryn de Chastelain *(student rep appt'd by SA to Apr/20)*

**.0206 SCHOLARSHIP**

- Dr Christine Panasian (FINA/Bus) \*must be a member of Senate (Chair)
- Ms Mary Navas *(student rep appt'd by SA to Apr/20)*

**AD-HOC COMMITTEES**

**.0207 COMMITTEE TO REVIEW THE INSTRUCTOR COURSE EVALUATION PROCESS**

- Mr Bryn de Chastelain *(student rep appt'd by SA to Apr/20)*

**JOINT COMMITTEES**

**.0209 HONORARY DEGREES** (2 members appointed by Senate) meets around three times per year.

- Dr Rohini Bannerjee
- Dr Rachael Collins
- Ms Mary Navas *(student rep appt'd by SA to Apr/20)*

**.0210 JOINT ACADEMIC COMMITTEE OF THE ATLANTIC SCHOOL OF THEOLOGY AND SAINT MARY'S UNIVERSITY**

- Dr Alexander Soucy (RELS)
- Dr Syed Adnan Hussain (RELS)

**PRESIDENTIAL COMMITTEES**

**.0211 BUDGET** (2 members of the faculty appointed annually by Senate)

- Dr Margaret McKee
- Dr Rahman Khokhar
- Dr Jeff Power (alternate)
- Dr Marc Doucet (alternate)

Moved by McKee and seconded, **‘that the nominees for Section B of the Membership on Senate Committees 2019-2020 (circulated at Appendix F3 and revised above), are approved.’** Motion carried.

**20012**

**PROPOSED DATES FOR SENATE MEETINGS FOR 2018-2019**

Circulated as *Appendix G1 & G2*.

**Key Discussion Points:**

- The scheduled October 18, 2019 Senate meeting conflicts with the SMUFU AGM. We were asked to reschedule the Senate meeting to accommodate faculty Senators who would like to attend both meetings. In an attempt to accommodate this request, a poll of members was done to determine if a majority of members could attend a Senate meeting from 3 – 5:30 pm instead of 2:00 – 4:30.
- 27 of 29 Senators responded. The result of the poll was:
  - 5 members gave regrets for external reasons.

- 4 members were unable to stay to 5:30 pm.
- 18 members responded positively. This represents a majority of members.
- The October 18 meeting is hereby rescheduled to run from 3 – 5:30 pm in this room.

Moved by Sarty, and seconded, **“that the proposed dates for Senate meetings of 2019-2020 are approved with the revised time (3-5:30 pm) for Oct 18, 2019”**. Motion carried.

**20013**

**REPORTS OF STANDING COMMITTEES**

**.01**

Academic Planning

- a. MPHEC Modification Proposal M.A. in Geography Program - APC Memo, *Appendix H1*, MPHEC Proposal, *Appendix H2 (Dr Grek-Martin)*

**Key Discussion Points:**

- No discussion.

Moved by Butler and seconded, **“that the MPHEC Modification Proposal for the M.A. in Geography Program is approved for submission to MPHEC”**. Motion carried.

- b. MPHEC Modification Proposal Doctor of Philosophy in Business Administration - APC Memo, *Appendix II*, MPHEC Proposal *Appendix I2-I13 (Drs Loughlin and Kochetova)*

**Key Discussion Points:**

- The original proposal included other streams but only one was ready for approval initially.

Moved by Butler and seconded, **“that the MPHEC Modification Proposal for the Doctor of Philosophy in Business Administration Program is approved for submission to MPHEC”**. Motion carried.

- c. One-year Report, MGMT Program Review, APC Memo, *Appendix J1*, Report, *Appendix J2 (Dr McKee)*

**Key Discussion Points:**

- No discussion.

Moved by Butler and seconded, **“that the One-Year Report of the Management Program meets the requirements of Section 5 of the Senate Policy on the Review of Programs at Saint Mary’s”**. Motion carried.

**20014**

**ADJOURNMENT**

The meeting adjourned at 4:46 P.M.

Barb Bell,  
Secretary of Senate